

MONTA BACK-OFFICE MANAGEMENT SUITE FOR BASIC PLANS



Please follow this step-by-step guide to configure, manage, and monitor your chargepoint.

I'M INTERACTIVE
CLICK ON EACH BOX IN ORDER to be taken to the full online resource.

1

a. If EV Connect HAS NOT been set up, start here:
Connect your Rolec EV chargepoint to Monta.

b. If EV Connect HAS already been set up, start here:
Connect your chargepoint through the Monta app.

2

Start a charge
Start charging immediately at home with the Monta app.

3

Enable and set up 'Auto Start' on your chargepoint
If needed, charge without the Monta app by using the 'Auto Start' function.

4

a. Invite members to a 'Team' in the MONTA app
Invite people to your 'Team' so you they can charge on your chargepoint.

b. Different user roles in the MONTA Portal
There are three different user roles and each role has different rights and access within the Team.

5

Set up 'Member Prices'
Assign different prices to your Team members who have access your chargepoint.

6

a. Set up your personal 'MONTA Wallet' in the app
What is a 'personal Monta Wallet' and how to set it up?

b. Using personal 'MONTA Wallet'
Withdraw and refill funds, add payment methods and charge keys, and see all the transactions to within your Monta Wallet*
*Ensure Wallet is topped up

7

a. Set up 'Public' visibility to your chargepoint
Put your chargepoint on the Monta map. Assign your chargepoint Public access and give it a price.

b. In-depth chargepoint functions in the MONTA Portal
Monta offers a lot of different features for your chargepoints which you can manage. Set up 'Public' Price, enable 'Roaming' and more.

8

Pair a MONTA sticker to your chargepoint
Pair a QR code with your charge point via the Monta app*. With a sticker, an EV driver can quickly scan it and begin charging.
*Member needs to be admin


9

Using public chargepoints
On the road and in need to charge you vehicle? Open the Monta map and with a few easy steps, you will be charging in no time.

10

Troubleshoot your chargepoint in the MONTA Portal
Connect a disconnected chargepoint, release a stuck cable and other troubleshooting commands from Monta.

▶ Click to watch the video guide



Hardware support
e: technicalsupport@rolecserv.co.uk
t: 01205 724 754

Additional helpful MONTA resources

- Help Centre:** monta.com/uk/help-center
- Support:** support@monta.com
- Support** (Online chat): Access via the Monta App